

**Reservoir Dental**  
14333 Jarrettsville Pike, Suite 101  
Phoenix, MD 21131  
Phone: 410-628-0555  
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## **OUR OFFICE POLICY**

### **GENERAL**

Thank you for choosing our practice as your dental care provider. We are committed to your treatment being successful. Please understand that payment of your bill is considered a part of your treatment. The following is a statement of our Financial Policy, which we require you to read, and sign prior to treatment. All patients must complete our Information and Insurance form before seeing the doctor. **FULL PAYMENT IS DUE AT TIME OF SERVICE.**

**WE ACCEPT CASH, CHECKS, VISA, MASTERCARD and CARE CREDIT.**

### **REGARDING INSURANCE**

Fees are estimates only, are valid for 30 days from the date shown above and are subject to revision. Treatment could be altered if your dental needs change. The patient will be notified of any change(s) in treatment.

### **REGARDING INSURANCE PLANS WHERE WE ARE A PARTICIPATING PROVIDER**

All ESTIMATED portion and deductibles are due prior to treatment. In the event that YOUR insurance coverage changes to a plan where we are non-participating providers, refer to above paragraph.

### **USUAL AND CUSTOMARY RATES**

Our practice is committed in providing the best treatment for our patients and we charge what is usual and customary for our area. You are responsible for payment regardless of any insurance company's arbitrary determination of usual and customary rates.

### **ADULT PATIENTS**

Adult patients are responsible for full payment at time of service.

### **MINOR PATIENTS**

The adult accompanying a minor and the parents (or guardians of the minor) are responsible for full payment. For unaccompanied minors, non-emergency treatment will be denied unless charges have been pre-authorized to be approved; Visa/MasterCard, or payment by cash or check at time of service has been verified.

### **MISSED APPOINTMENTS**

Unless canceled, at least 24 hours in advance, our policy is to charge for missed appointments at the rate of \$50.00 to the full amount of the scheduled visit. Please help us serve you better by keeping scheduled appointments.

### **INTEREST**

We reserve the right to charge interest in the amount of 18% per annum as provided by state law. Thank you for understanding the Financial Policy.

### **CONSENT**

I understand and agree to this Financial Policy.